

**CENTRAL ISLIP PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING MINUTES
SEPTEMBER 18, 2024**

Present:

Eileen Santangelo, President
Dr. Sharon A. Dungee, Vice-President
Dunia Mars, Secretary - Excused
Luis Alcantara, Trustee
Lisa Hunter, Trustee
Tara Kohles, Director
Sharon Morgan, Treasurer - Excused
Suzanne McGee, Recording Secretary

Prior to the start of the meeting, the Board of Trustees recognized the accomplishments of the Central Islip Battle of the Books Team. The program's success is due in part to the work of our Children's Librarian Toni-Ann Buscarino and Assistant Director Katelyn Hara-Moss in fostering connections with our young patrons. Participants who were present received Certificates of Recognition and the Board of Trustees commended the children and parents for their dedication.

President, Eileen Santangelo, called the meeting to order at 6:09 p.m. Vice-President, Dr. Sharon A. Dungee, led the Pledge of Allegiance.

Luis Alcantara moved, seconded by Lisa Hunter, to approve the minutes from the Reorganization and July Meeting. All present voting aye, motion carried.

TREASURER'S REPORT

Luis Alcantara moved, seconded by Lisa Hunter, to approve the following Outstanding Purchase Order Reports:

- July 2024, in the amount of \$6,960.13
- August 2024, in the amount of \$1,464.09

All present voting aye, motion carried.

Luis Alcantara moved, seconded by Lisa Hunter, to approve the following Abstract Reports:

- Abstract #73 on August 9th, in the amount of \$23,661.64
- Abstract #74 on August 23rd, in the amount of \$86,635.47
- Abstract #75 on September 13th, in the amount of \$129,443.43

All present voting aye, motion carried.

Luis Alcantara moved, seconded Lisa Hunter, to approve the following payroll distributions:

- July 3rd, in the amount of \$66,185.64
- July 17th, in the amount of \$92,786.95
- July 31st, in the amount of \$67,404.30
- August 14th, in the amount of \$74,125.40
- August 28th, in the amount of \$68,603.71

All present voting aye, motion carried.

A motion was made by Luis Alcantara, seconded by Lisa Hunter, to approve the Treasurer's Reports for July 2024 read as follows.

Beginning Balance	\$6,040,062.81
Receipts & Transfers	+\$365,764.60
Subtotal	\$6,405,827.41
Expenses & Transfers	-\$520,737.14
Ending Balance	\$5,885,090.27

All present voting aye, motion carried.

A motion was made by Luis Alcantara, seconded by Lisa Hunter, to approve the Treasurer's Reports for August 2024 read as follows.

Beginning Balance	\$5,885,090.27
Receipts & Transfers	+\$219,275.41
Subtotal	\$6,104,365.68
Expenses & Transfers	-\$407,229.25
Ending Balance	\$5,697,136.43

All present voting aye, motion carried.

PUBLIC EXPRESSION

Two attendees came in to discuss some concerns they had regarding the quality and quantity of programs. They would like to see more adult programs with a focus on health/wellness, and fostering community.

MOTIONS

Dr. Sharon A. Dungee moved, second by Eileen Santangelo, to approve the following as presented:

- A. That the Board of Trustees of the Central Islip Public Library does hereby approve the Conduct on Library Property Policy as presented.
- B. That the following PERSONNEL changes be approved as presented:
 - i. The appointment of Tania D. Valle to the position of Part-Time Library Clerk in the Patron Services Department at the hourly rate of \$18.50, effective August 13, 2024.
 - ii. The appointment of Kayli Parham to the position of Part-Time Library Clerk in the Children's Services Department at the hourly rate of \$18.50, effective September 3, 2024.

- iii. The appointment of Lisa M. Garstka to the position of Part-Time Library Clerk in the Adult Reference Department at the hourly rate of \$18.50, effective September 19, 2024.
 - iv. The appointment of Jessica Haynia to the position of Full-Time Senior Library Clerk in the Patron Services Department at the annual salary of \$46,702, effective September 23, 2024.
 - v. The appointment of Kaitlyn Casper to the position of Part-Time Librarian Trainee in the Children's Services Department at the hourly rate of \$24.97, effective October 1, 2024.
 - vi. The appointment of Katelyn Hara-Moss to the position of Library Assistant Director at the annual salary of \$93,070.00, effective September 30, 2024.
- C. That the Board of Trustees of the Central Islip Public Library does hereby vote to approve the Community Room and Outreach Table Requests by Outside Organizations.
- D. That the Board of Trustees of the Central Islip Public Library does hereby vote to approve attendance for the NAACP Diamond, Gold & Silver Luncheon on September 21st, 2024, at the amount of \$45 per attendee.
- E. That the Board of Trustees of the Central Islip Public Library does hereby vote to approve the purchase of tickets for the Central Islip Civic Council Good Neighbor Gala on October 18th, 2024, at the amount of \$145 per attendee.
- F. That the Board of Trustees of the Central Islip Public Library does hereby vote to approve attendance for the Town Supervisor's Thanksgiving Breakfast on October 24th, 2024, at the amount of \$60 per attendee.
- All present voting aye, motion carried.

Luis Alcantara moved, seconded by Dr. Sharon A. Dungee, to adjourn the meeting at 6:50 p.m. The next meeting is scheduled for Wednesday October 30, 2024, at 6:00 p.m. All present voting aye, motion carried.

Respectfully Submitted,


Suzanne A. McGee
Recording Secretary