

CENTRAL ISLIP PUBLIC LIBRARY BOARD OF TRUSTEES
MONTHLY MEETING MINUTES

A regular meeting of the Central Islip Public Library Board of Trustees was held in the Central Islip Public Library's Community Room located at 33 Hawthorne Avenue, Central Islip, NY 11722.
April 17th, 2024 | 6:03PM | Meeting called to order by Eileen Santangelo | Trustee Mars led the Pledge of Allegiance

In Attendance

| | |
|--------------------------------------|------------------------|
| Eileen Santangelo, President | Present |
| Dr. Sharon A. Dungee, Vice-President | Present |
| Dunia Mars, Secretary | Present |
| Sharon Pedraza, Trustee | Present |
| Luis Alcantara, Trustee | Excused Absence |
| Tara Kohles, Director | Present |
| Sharon Morgan, Treasurer | Present |
| Suzanne McGee, Recording Secretary | Excused Absence |

Approval of Minutes

A motion to approve the March minutes was made by Trustee Dr. Sharon A. Dungee and seconded by Trustee Sharon Pedraza. All present voting aye, motion carried.

Treasurer's Report

A motion to approve the Outstanding Purchase Order Report from March 31st, in the amount of \$83,775.06 was made by Trustee Sharon Pedraza and seconded by Dunia Mars. All present voting aye, motion carried.

Sharon Pedraza moved, seconded by Dunia Mars, to approve the following Abstract Reports:

- Abstract #65 on April 11th, in the amount of \$89,167.99

All present voting aye, motion carried.

Sharon Pedraza moved, seconded by Dunia Mars, to approve the following payroll distributions:

- March 13th, in the amount of \$73,171.95
- March 27th, in the amount of \$73,915.80

All present voting aye, motion carried.

A motion was made by Sharon Pedraza, seconded by Dunia Mars, to approve the Treasurer's Report for March 2024 read as follows.

| | |
|--------------------------|-----------------------|
| Beginning Balance | \$5,250,625.39 |
| Receipts & Transfers | +\$739,588.07 |
| Subtotal | \$5,990,213.46 |
| Expenses & Transfers | -\$424,481.78 |
| Ending Balance | \$5,565.731.68 |

All present voting aye, motion carried.

Public Expression

None.

Director's Report

A full staff meeting introducing the RAVE app was held. The RAVE App can instantly report an active shooter, fire or other emergencies to 911 with the touch of a button within the perimeter of the Library property. The RAVE app can also send mass notifications and messages in a matter of seconds across multiple channels (email, text and app alert) to the entire staff in the event of an emergency.

The start date for the renovation project currently remains at April 2025 for the roof, solar panel install and HVAC replacement. The interior renovation work target date is November 2025.

The Anti-Nepotism policy was introduced for approval.

Business Manager Report

We are reviewing vendors and comparing options for new environmentally safe cleaning supplies. Employees are being switched from the Excelsior plan to the Empire plan as of July 1, 2024.

Personnel

No Personnel Changes.

Motions

- A motion was made by Trustee Eileen Santangelo to approve the Central Islip Public Library Anti-Nepotism Policy and seconded by Trustee Sharon Pedraza. All present voting aye, motion carried.
- A motion was made by Trustee Sharon Pedraza to approve the Community Room requests by outside organizations and seconded by Trustee Dunia Mars. All present voting aye, motion carried.
- A motion was made by Trustee Dr. Sharon A. Dungee to approve the presented outside programs for payment and seconded by Trustee Dunia Mars. All present voting aye, motion carried.

Announcements

None.

Next Meeting

Wednesday May 29, 2024 | The Central Islip Public Library's Community Room located at 33 Hawthorne Avenue, Central Islip, NY 11722.

Motion to adjourn was made at 6:16 p.m. and was passed unanimously.

Respectfully Submitted,

Reyna Vasquez Bisoño